



ODISHA STAFF SELECTION COMMISSION
UNIT – II Bhubaneswar – 751001

Advertisement No.IIE-48/2022- 5928/OSSC;

Date: 22.09.2022

**Recruitment of candidates to the post of Investigator as Initial Appointees under Economics & Statistics Department Odisha, Govt. of Odisha, Bhubaneswar
(POSTCODE – 227)**

1. Application Invited:

Applications are invited online through the OSSC website www.osscc.gov.in from intending candidates to fill up 36 vacancies in the post of Investigator.

| | Start Date | End Date |
|---------------------------------------|---|------------|
| Online Registration | 27.09.2022 | 26.10.2022 |
| Submission of Online Application Form | 27.09.2022 | 26.10.2022 |
| Mode of Application | Online Mode only through the website www.osscc.gov.in . No Physical copy/Hard copy of the online application form needs to be submitted by the applicant. | |

- Candidates must have their valid e-Mail Id and Mobile number while applying and keep the same active till the completion of this recruitment process to receive important messages from the Commission.
- The appointment will be initially on a contractual basis as “Initial Appointees” carrying a remuneration of Rs. 13500/- per Month in the first year as per Govt. in G.A. & P.G. Department Notification No.28621-GAD-SC-RULES-0037/2017/Gen dated.27th October 2021. The pay is subject to revision as per the decision of the Government of Odisha from time to time.
- Appointment to the post shall be guided by Odisha Group-C & D Posts (Contractual Appointment) Rules, 2013 notified vide Govt. in G.A. Department Notification No.32010-GAD-SC-RULES-0009-2013-/Gen dated 12th November 2013 & subsequent amendments and as per Orissa Subordinate Statistics and Economic Service Rules-1994 and Amendment Rules, 2021.
. The prescribed age limit for the post is from 21 years to 38 years as of 01.01.2022 with usual age relaxation for SC, ST, SEBC, Women, PwD, Ex-Serviceman & In-Service Contractual Employees.
- The examination fee has been exempted to all the categories of candidates as per G.A. & P.G Department Notification No.9897/Gen, dtd.11.04.2022.

- The candidates should ensure that they fulfil the eligibility in all respect prescribed for the post as laid down in this advertisement. Admission of a candidate to written examination & other tests shall be provisional and shall be based on information provided by him/her in the online application form.
- If at any stage of recruitment or thereafter, it is found that any information furnished by the candidate in his/her online application is false/incorrect or the candidate has suppressed any relevant information or the candidate otherwise does not satisfy the eligibility criteria prescribed for the post, his/her candidature for the examination may be cancelled. He/she may further be debarred from the recruitment examination conducted by OSSC either temporarily or permanently.
- No Admission letter for recruitment at any stage shall be sent to candidates by post. The candidates are therefore advised to access the Commission's website www.osscc.gov.in regularly to download Admission Letter after the publication of Notice in this regard by the commission and to know the status of their applications, date of the test(s) etc.
- Bachelor's Degree Certificate, Caste Certificate, Odia Test pass Certificate, Sports Persons Certificate and Disability Certificate of Persons with Disabilities (having a permanent disability) etc. must have been issued by Competent Authority within the last date of submission of Online Application Form.

Important instruction to candidates about filling of the Online Application is enclosed as Annexure-A.

2. Number of posts to be filled up and reservations:

- The category-wise and total vacancies are as follows:

| Sl No | Name of the Post | Category wise Vacancy | | | | | Special Category wise Vacancy | | |
|-------|------------------|-----------------------|------------------|------------------|---|----------|-------------------------------|---------------|------------------------|
| | | Unreserved | Scheduled Tribe | Schedule d Caste | Socially and Educationally Backward Class | Total | Ex-Service Men | Sports Person | Person with Disability |
| 1 | Investigator | 21 (Women-07) | 09 (Women-03) | 06 (Women-02) | Nil | 36(w-12) | 1 | Nil | 1 |

- Transgender are also eligible to apply.
- As per the Social Security & Empowerment of Persons with Disabilities Department, Govt. of Odisha Resolution No.1843/SSEPD Dtd.25.02.2021, the PWD candidates having disability of permanent nature not below 40% in the following categories and benchmark disability shall be eligible to apply for the post as follows: -

| Category | Types of Disabilities | No. of Vacancy |
|--------------|--|----------------|
| Category-I | Visually Impaired a) LV-low vision | NIL |
| Category-II | Hearing Impaired; a) Hard of hearing (with suitable aid) | NIL |
| Category-III | a) Leprosy Cured b) Dwarfism c) Acid Attack Victim d) Locomotor Disability (BL, OA, OL) | 01 |
| Category-IV | Multiple Disability (Category-I to Category-III as above) | NIL |
| Total | | 01 |

The physical requirement for the post is as follows:

| Code | Physical Requirement |
|------|---------------------------------------|
| H | Work performed by hearing/speaking |
| ST | Work performed by standing |
| W | Work performed by walking |
| SE | Work performed by seeing |
| R W | Work performed by reading and writing |

N.B.: The PWD candidates as indicated above are eligible to apply for this post. However, only PWD candidates under Category-III shall be eligible to get a reservation for the post under PWD Category. The PWD candidates in other categories shall compete in their own/UR category.

(e) Provision of assistance of Scribe

PwD candidates who have not less than 40% of disability of permanent nature and have limitations in writing shall have the option to use their scribe with due permission of the Commission. The intending candidates have to give an option for scribe in the Online Application Form and have to submit the required certificate in a prescribed format as per Advisory Notice No.3453/OSSC dated 24.10.2019 available on the website of the Commission.

NOTE:

- In case of non-availability of eligible/suitable Women candidates belonging to the respective categories the unfilled vacancies of that category shall be filled up by eligible or suitable male candidate(s) of the same category.

- ii. The number of vacancies and reservation of Vacancies to be filled up based on this recruitment are subject to change without any prior notice as per the discretion of the Commission, the Requisitioning Authorities and the Government.

3. Eligibility:

a) General criteria of eligibility: -

Candidate applying for the above post should be -

- a citizen of India,
- of good character,
- of sound health, good physique and free from organic defects or bodily infirmity (Not applicable to physically Challenged candidates)
- Must not have more than one spouse living
- Must have passed M.E. School Examination with Odia as language subject, or
- Must have passed HSC Examination or equivalent examination with Odia as Medium of examination in the non-language subject, or
- Must have passed in Odia as language subject in the final examination of Class-VII and above, or
- Must have passed a test in Odia in M.E. School standard conducted by Education Department.

(b) Age:

- The minimum age for the post is 21 years and the maximum age is 38 years as on 01-01-2022. The upper age limit is relaxable by 5 years for candidates belonging to SEBC, SC, ST & all Women candidates, 10 years for candidates belonging to the PWD category & the total period of service rendered in defence service in case of Ex-servicemen. PwD candidates in the ST&SC category shall be entitled to cumulative age relaxation of ten years over & above the normal relaxation specified for the category. However, a candidate who comes under more than one category shall be eligible for only one benefit of age relaxation as per the rule which will be more beneficial to him/her. To be eligible, candidates not enjoying any relaxation of the upper age limit, must not have been born earlier than 02.01.1984 and not later than 01.01.2001.
- Persons in Defence Forces having more than six months to retire/ discharge from the forces as on the last date of the submission of online application are not eligible to apply as Ex-Servicemen for the post, provided that those ex-servicemen who have already secured regular employment under the State Government in Civil Post and services would be permitted the benefit of age relaxation as admissible for

an ex-serviceman for the securing another employment in any higher post and services under the state Govt. but such candidates shall not be eligible for the benefit of reservation.

- Moreover, candidates of Defence Service Personnel, due to retire within six months from the last date of the Online Application form should note that they must submit the discharge certificate on the date of certificate verification for considering their claims under the Ex-Serviceman category. [For details refer to Annexure-A “How to apply”].
- **Note for Ex-serviceman** Once an Ex-Serviceman has joined the Govt. Service on the civil side after availing benefit as an Ex-Serviceman for his re-employment, his ex-serviceman status for the purpose of re-employment in Govt. jobs shall cease. He can avail of age relaxation only. However as per clause-4 of the O.M No. 36034/2014-Estt. (Res) dt.14 August 2014 of Ministry of Personnel, Public Grievances and Pensions, Department of Personnel & Training, Government of India, if an Ex-serviceman applies for various posts before joining any civil employment, as soon as he joins any civil employment, he should give self-declaration/ undertaking to the concerned employer about the date wise details of application for various post which he /she had applied for before joining. The applicant should furnish a copy of the above declaration duly endorsed by the employer on the date of document/certificate verification for consideration of his/her claim of reservation under the Ex-Servicemen Category.

(NOTE: Border Security Force, Indian Coast Guard, CRPF and other Para Military Forces are not within the definition of Ex-Servicemen.)

- The upper age limit is relaxable for the candidates coming under Rule-8(a) of Odisha Group –B & Group-C posts (Contractual Appointment) Rules,2013 as per the rules provided, they satisfy the conditions mentioned therein. They must be less than 45 years as of 01.01.2022. They should upload their self-attested copies of their appointment letter(s) for the entire period of contractual engagement in the online application form. If they have different spells of engagement, it should be mentioned clearly in the online application and such appointment letter shall be uploaded. Such candidates shall keep the original appointment letter in support of their claim with them for verification during certificate verification.
- Date of Birth entered in the High School Certificate Examination by the Board of Secondary Education, Odisha or equivalent Certificate issued by the recognised Board/Council/ by an Indian University as equivalent thereto shall be acceptable by the Commission.



(c) Minimum educational qualification:

The candidate in order to be eligible for appearing in the recruitment examination for the post

- Must have passed a Bachelor's Degree in Commerce or,
- Must have passed Bachelor's Degree in Arts/Science having Statistics/Mathematics/Computer Application/Physics/Economics/Applied Economics/ Agricultural Economics /Sociology/ Econometrics. These subjects must have been studied as Honours or Pass/elective level.

NOTE: Candidate having Bachelor's Degree in Technology or Engineering is not eligible.

(d) As per Rule-5(3)(b) of "Orissa Subordinate Statistics and Economic Service Rules-1994", "The Statistical Field Surveyor of the Directorate having requisite qualification for the post of Primary Investigator, having at least 05(five) years of service as such on the first January of the recruitment year and being within maximum age of thirty-eight years shall be allowed to appear in the direct recruitment test."

4. Plan of Examination:

| Stages of Exam | Type of Examination | Total mark |
|---|--|--|
| Stage-I Main Written Examination (One Paper) | MCQ Type (Syllabus in Annexure-C) | 100 Marks (Economics, Statistics, Mathematics) |
| Stage-II Computer Skill Test | (Syllabus in Annexure-C) | 25 marks |

If the number of valid applications is more than ten thousand, a preliminary test may be conducted. The syllabus of such preliminary test will be as per Annexure-C.

5. Place and Date of written examination:

- The Date, Time & Venue of the Written Examination, Computer Skill Test and certificate verification will be conveyed to the eligible candidates in due course through our website and the Admission Letter can be downloaded by the eligible candidates by accessing the Commission's website from time to time.



6. Certificate verification and submission of Detail Application Form (DAF)

- Candidates numbering about **02(two) times** of the vacancies in order of merit category-wise shall be shortlisted for certificate verification basing on their sum total of marks secured in the Main Written Examination and Computer Skill Test.
- The candidates will be required to produce their Original Academic Certificates, Mark sheets, caste certificate, special category certificate and other documents as intimated in the admission letter for verification along with a set of self-attested photocopies of the same and OSSC copy of the application duly signed by the applicant. (Details in Annexure-B)

The candidates those who fail to appear for document verification will not be considered for final selection and their names will be deleted from the merit list.

7. Admission Letter:

- The Commission shall upload the admission letter for the convenience of the admitted candidates on its Website. "www.osscc.gov.in". Applicants should click on the button 'candidates' login' and then provide 'user Id' and 'Password' upon which the status of the application will be displayed on the screen. The eligible applicant may click on "Download Admission Letter" to download the Admission Letter and take a printout.
- Admission of a candidate for the written examination & other tests shall be provisional and shall be on the basis of the information furnished by her/him in the online application form.
- The admitted candidates will have to produce the printout of the admission letter at the venue allotted for appearing in the examination/test.
- The admission letter contains the date, time and venue of the examination, and bears the photo and signature of the candidate and facsimile signature of the Secretary of Commission.

8. Selection:

- The select list of the candidates found suitable in certificate verification shall be prepared in order of merit category-wise as per vacancies advertised/notified basing on their sum total of marks secured in the Main Written Examination and Computer Skill Test taken together.
- The eligible contractual employees belonging to Category-I and Category-II coming under Rule-8(a) of Group-B posts (Contractual Appointment) Rules, 2013 will be given the benefit as per the said rules.



9. Action against candidates found guilty of misconduct/malpractice:

- (a) If a candidate is found to indulge at any stage in any of the malpractices/misconduct listed below before during or after the conduct of examination, his/her candidature for this examination will be cancelled and they will be debarred from the examinations of the Commission for a specified period or permanently.
- Taking away any Examination related material such as OMR sheets, Rough Sheets, Answer sheets etc. from the examination hall or passing it on to unauthorized persons during the conduct of the examination.
 - Leaving the Examination Venue uninformed during the Examination
 - Misbehaving, intimidating or threatening in any manner the examination functionaries' i.e. Supervisor, Invigilator, Security Guard or Commission's representatives etc.
 - Obstruct the conduct of examination/ instigate other candidates not to take the examination.
 - Making statements which are incorrect or false, suppressing material information, submitting fabricated documents, etc.
 - Obtaining support/ influence for his candidature by any irregular or improper means.
 - Possession of Mobile Phone in either switched on or switched off mode.
 - Appearing in the same examination more than once in contravention of the rules.
 - A candidate who is working on examination-related matters in the same examination.
 - Damaging examination-related infrastructure/ equipment.
 - Appearing in the Exam with a forged Admit Card, identity proof, etc.
 - Possession of firearms/ weapons during the examination.
 - Assault, use of force, causing bodily harm in any manner Threatening/ intimidating to the examination functionaries' i.e. Supervisor, Invigilator, Security Guard or Commission's representatives etc.
 - Using unfair means in the examination hall like copying from unauthorized sources such as written material on any paper or body parts, etc.
 - Possession of Bluetooth Devices, spy cameras, and any other electronic gadgets in the examination hall.
 - Impersonate/Procuring impersonation by any person.
 - Taking snapshots, making videos of question papers or examination material, labs, etc.



- Sharing examination terminal through remote desktop software/ Apps/ LAN/ VAN, etc. or attempting the same.
- Attempt to hack or manipulate examination servers, data and examination systems at any point before, during or after the examination.

(b) The Commission may also report the matter to Police/ Investigating Agencies, as deemed fit and the Commission may also take appropriate action to get the matter examined by the authorities/ forensic experts concerned.

10. Commission's Decision Final: The decision of the Commission in all matters relating to eligibility, acceptance or rejection of the applications, penalty for false information, mode of selection, the conduct of examination(s), allotment of examination centres and preparation of merit list & post allocation, debarment for indulging in malpractices will be final and binding on the candidates and no enquiry/ correspondence will be entertained in this regard.

11. Important Instruction/Information for Candidates

- Marks scored by candidates in Computer-based Preliminary Examination. If such examination is conducted in more than one Sitting/Batch the same will be ~~be~~ normalised by using the formula published by the Commission vide Notice No.2444/OSSC, dt.02.09.2021 and such normalized scores will be used to determine the last selection marks.
- There shall be no provision for re-evaluation/ re-checking of scores in the Examination. No correspondence in this regard shall be entertained.
- Sharing of marks with the candidate:** Marks obtained by an applicant in Preliminary Examination. Main Written Examination and Computer Skill Test, as the case may be, are proposed to be shared with him/her after the final merit list is published.
- This is a State Cadre post. The candidate, on selection, may be asked to serve anywhere in Odisha.
- If a candidate scoring more than the last selection marks at any Tier/ stage of the examination is not qualified for the subsequent stage/ final selection due to any reason, he must represent to the Commission within one month of the declaration of the result.
- Applicants who are Odisha Government Servants should obtain a **"No Objection Certificate"** from their controlling authority and upload the same with the Online Application. At the certificate verification stage, they must produce the original **"No Objection Certificate"**. Those who were not

Odisha Government Servants at the time of application but became subsequently during the recruitment process must submit a No Objection Certificate at the stage of certificate verification.

By order of the Commission


Secretary 2/9/22

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Annexure-A

Important Instructions to Candidates about filling up Online Application:

- Before applying, candidates must go through the instructions given in the notice of examination very carefully.
- Candidates in their own interest should submit online applications much before the closing date and not to wait till the last date to avoid the possibility of disconnection/ inability or failure to login to the OSSC website on account of heavy load on the website during the closing days or for any other reason.
- The Commission is not like to undertake detailed scrutiny of applications for eligibility and other aspects at the time of written examination and, therefore, the candidature will be accepted only provisionally. Candidates must go through the requirements of educational qualification, age; physical and medical standards etc. and satisfy themselves that they are eligible for the post(s). Copies of supporting documents will be sought at the time of Certificate Verification. When scrutiny is undertaken, if any claim made in the application is not found substantiated, the candidature will be cancelled and the Commission's decision shall be final.
- Candidates seeking reservation benefits available for SC/ ST/ SEBC/ PwD/ ESM/Sports Person must ensure that they are entitled to such reservation as per eligibility prescribed in the Notice. They should also be in possession of the certificates in the prescribed format in support of their claim.
- Candidates with only **benchmark physical disability** mentioned in Clause-2 of Advertisement will be considered as Persons with Disabilities (PwD) and entitled to age-relaxation/ reservation for Persons with Disabilities.
- When the application is successfully submitted, it will be accepted 'Provisionally'. Candidates should take the printout of the online Application Form for their own records.
- Only one online application is allowed to be submitted by a candidate for any recruitment Examination, Therefore, the candidates must exercise due diligence at the time of filling their online Application Forms. In case, more than one application of a candidate with different registration numbers is detected, all the applications will be rejected by the Commission and his candidature for the examination will be cancelled. If a candidate submits multiple applications and appears in the examination (at any stage) more than once, his candidature will be cancelled and he may be debarred from the examinations of all Commission.
- Before submission of the online application, candidates must check that they have filled correct details in each field of the form. After submission of the corrected/ final online application, no change/ correction/ modification will be allowed under any circumstances. Requests received in this regard in any form like Post, Fax, Email, by hand, etc. shall not be entertained by the Commission and will be summarily rejected.
- The candidates must write their name, Date of Birth, father's name and mother's name as given in the Matriculation Certificates otherwise their candidature may be cancelled at the time of Document Verification or as and when it comes into the notice of the commission.
- Applications with blurred/ illegible Photograph/ Signature will be rejected.



- Candidates must fill in their correct and active e-mail addresses and mobile number in the online application as correspondence may be made by the Commission through e-mail/ SMS.
- Candidates must carry two passport size recent colour photographs and one original valid Photo ID Proof such as Aadhaar Card/ printout of E-Aadhaar, Driving License, Voter Card, PAN Card, Identity Card issued by University/ College/ Government, Employer ID Card, ESM Discharge Book issued by Ministry of Defence, or any photo-bearing ID card issued by Central/ State Government to the Examination Venue, failing which they will not be allowed to appear for the same. If Photo Identity Card does not have the Date of Birth printed on it, then the candidate must carry an additional original certificate as proof of his/her Date of Birth. In case of a mismatch in the date of birth mentioned in the Admission Certificate and Photo ID/ Certificate brought in support of the date of birth, the candidate will not be allowed to appear in the examination. PwD candidates availing the facility of scribes shall also be required to carry the required Medical Certificate/ Undertaking/ Photocopy of the Scribe's Photo ID Proof, as specified in Advisory Notice No.3453/OSSC dated 24.10.2019 available on the website of the Commission.
- In case of fake/ fabricated application/ registration by misusing any dignitaries name/ photo, such candidate/ cyber cafe will be held responsible for the same and liable for suitable legal action under cyber/ IT act.

How to Apply:

- The applicants should go through this detailed advertisement before filling up the online application form.
- The candidate may apply for the post as per her/his eligibility as per the terms of the advertisement.
- All eligible candidates have to register themselves by clicking on "APPLY ONLINE" button on the home page of the Commission's website www.osscc.gov.in.
- Those candidates who are applying for the first time have to register for the post by clicking on the "NEW USER" button shown on the screen. On submitting the registration form a User Id and Password will be generated.
- On clicking "New user" or "Registered User", instruction for filling up the Online Registration/ Re-registration and Application Forms shall appear on the computer screen. These instructions should be read carefully before proceeding with filling up the Application Form.
- Step-by-step procedure for registration/re-registration can be viewed by clicking on "Instruction to fill up Online Application Form".

Pre-requisites for filling up the online Application Form:

- Applicants should possess and maintain an e-Mail Id and Mobile Number for accessing the OSSC web portal and to make the Online Registration/Re-Registration and Application Form. Candidates should keep that e-mail Id and Mobile Number (used by them during registration) active so as to receive all important communication from the Commission till the publication of the final result of this recruitment exam.
- Recent Passport size Colour Photograph of the Applicant, scanned in "jpg/jpeg" format with a file size range of 20 kb to 100kb may be kept handy for uploading during Registration.

- Full Specimen Signature & Left /Right Thumb Impression of the Applicant, scanned in “jpg/jpeg” format between ranges of 20 kb to 50kb shall be kept handy for uploading during Registration.
- Scanned document must be in “Pdf” format between ranges of 100kb to 500 kb.
- Applicant may keep their required Certificates, Mark sheets, Aadhar Number & other documents ready while filling up the details of the educational qualification & other fields of the Online Application Form.
- SC/ST/SEBC category candidates need to submit detailed information of the valid online Caste Certificate issued by the competent Authority in the online application form. If the valid online Caste Certificate issued by the competent Authority is not in possession of the applicants at the time of submission of the online application form, she/he must give a self-declaration in the format appended in the online application form.
- Candidate claiming reservation/age relaxation under the “Ex-Serviceman” category need to upload any one of the Ex-Servicemen Documents i.e. Discharge Certificate/ Identity card/ PPO (wherein the date of entry, date of discharge and period of service rendered in Defence Forces have been reflected). Ex-Servicemen who going to retire within six months from the closing date of the online application may apply for the post by obtaining a “No Objection Certificate” from the appropriate authority mentioning therein the date of appointment, date of retirement and years of service rendered in Defence Forces. However, such candidates have to submit the discharge certificate on the date of certificate verification for considering their claims under the Ex-Serviceman category. The scanned document must be in “Pdf” format between ranges of 100kb to 500 kb.
- Candidates claiming reservation/ age relaxation under the “PwD (Persons with Disabilities)” category need to upload a valid online PwD certificate issued by Unique Disability Identification (UDID). The scanned document must be in “Pdf” format between ranges of 100kb to 500 kb.
- In-service contractual employees of Government Offices claiming age relaxation (maximum age limit 45 years as on 01.01.2022) as per Govt. in G.A. Department Notification No.GAD-SC-Rules-0061-2013-1147/Gen dtd.17.01.2014 for the Group-B Post/Notification No.GADSC-Rules-0009-2013/32010/Gen dtd.18.11.2013 for Group-‘C’ & ‘D’ posts and who have completed a minimum of one year of continuous service before the commencement of Odisha Group-B/Group-C & D posts Contractual Appointment Rules, 2013 must possess the required certificate issued by the concerned employer in the Performa prescribed by the Commission vide Advisory Notice No.3568/OSSC dated 01.11.2019 available in the website of the Commission www.oss.gov.in. They have to fill the information like the Name of the Employer, Scheme of appointment, date of appointment, whether covered under Category-I/Category-II (as per clause-4 of Odisha Group-B/Group-C & D of Contractual Appointment Rules-2013), FD Approval/Concurrence Number in the online application form. The candidate has to produce the certificate issued by the employer in the prescribed format, as prescribed in the above Advisory Notice along with original documents during Certificate Verification for consideration and examination of her/his claim under Contractual in-service benefits.
- The candidate should ensure that the scanned Photograph and full Signature, Left/Right-Hand Thumb Impression and other relevant documents are clearly identifiable/ visible. Otherwise, the registration and application shall be liable for rejection. No correspondence on this account shall be entertained.

- Candidates must submit correct data /information in the Online Application Form. If at any stage of recruitment or thereafter, it is found that any information furnished by the candidate in her/his online application is false/incorrect or the candidate has suppressed any relevant information or the candidate otherwise does not satisfy the eligibility criteria prescribed for the post, her/his candidature for the post will be cancelled forthwith.

Annexure-B

Document to be submitted at the time of Certificate Verification:

- a. Downloaded copy of Admission letter for Certificate Verification.
- b. Downloaded copy of Bio-Data-cum-Attestation form duly filled.
- c. Copy of the Online Application form legibly signed by the candidate at an appropriate place.
- d. HSC certificate & mark sheet or equivalent certificate in support of Date of Birth, issued by the concerned Board/Council.
- e. +2/equivalent certificate & mark sheet.
- f. Graduation & equivalent pass Certificate & mark sheet.
- g. Caste certificate issued by the competent authority for the purpose of employment/service. (In case of ST, SC & SEBC Candidates only) SEBC category candidates must submit a photocopy of a valid SEBC certificate issued by the competent authority which must be within one year prior to the closing date of the online application.
- h. Certificate either of passing HSC examination with Odia as a compulsory subject or in lieu thereof a certificate of passing Odia of M.E. standard issued by the competent authority.
- i. Photocopy of permanent disability certificate issued by UDID (by Appropriate Medical Authority) in case of PwD candidates.
- j. Discharge certificate, identity card and a document indicating the period of service rendered in defence forces in case of Ex-Servicemen candidates.
- k. The In-Service Contractual employees claiming age relaxation must submit a copy of his/her Appointment Order along with a certificate from the employer indicating therein the Date of Appointment, Period of Service completed, Post held, Nature of post, Scheme under which appointed and No Objection to appear the examination.
- l. NOC in case of candidates working in Government Service.



Annexure-C

Syllabus of the Examination:

i) Syllabus of Preliminary Examination:

- ii) Odia Language Comprehension - 10 Standard
- iii) English Language Comprehension Plus Two Standard
- iv) Arithmetic 10th Standard
- v) Data Interpretation (Chart, Graph, Table, Data Sufficiency etc.) - 10 " standard
- vi) Logical Reasoning and Analytical Ability, General Mental Ability.
- vii) General Studies 2 (Indian Constitution, Indian Economy, Indian and World Geography, History of India, History of Odisha, General issues of Environment / Climate change - 10 standard)
- viii) Current Events of National and International Importance.
- ix) Computer / Internet Awareness

Syllabus of Main Written Examination-100 Marks:

There shall be one paper having 100 questions of Multiple Choice Type. The Syllabus covers Economics and Statistics of Degree Standard and Elementary Mathematics of 10th Standard. The time duration is 3 Hours.

i) Economics (40 Questions / 40 Marks):

Module -1: Economics Concepts: Law of Demand and Supply, Concept of elasticity, Price determination under different markets, National Income, Economic Growth and Planning, Inflation, Money, Banking and Financial Inclusion. Fundamental idea on the public budget.

Module-2: Human Capital in Indian Economy: Profile of Human Resources – Population and Economic Development, Demographic Profile of India, Nature of Population Problem – Poverty, Inequality, Unemployment Problem, Labour Problem, Population Control and Government Policy.

Module-3: Time Series and Index Numbers: Definition and components of a Time Series, Various Models, Measurement of Secular trend and Seasonal Variations, Uses of a time series. Index numbers- criteria of a good index number. Problems in data collection and construction. Price and cost of living index numbers. Base shifting and splicing, deflating of index numbers.

Module- 4: Indian Economy and Planning: Sectorial composition of Indian Economy, Planning in India, Fiscal federalism in India, Poverty and Inequality.

ii) Statistics (40 Questions / 40 marks):

Module-1: Basic Statistics: Collection, Classification, Tabulation and Diagrammatic Presentation of data. Frequency Distribution, Measures of Central Tendency, Dispersion, Moments, Skewness and Kurtosis.

Module-2: Correlation and Regression: Scatter Diagram, Simple Correlation, Karl Pearson's correlation coefficient and its properties, Linear Regression: Definition and



assumptions, regression coefficients and their properties, regression equations (limited to two variables only).

Module-3: Design of Sample Survey: Sample and Population, Sampling Unit, sampling frame, Sampling fraction, errors in a survey, sampling with and without replacement, Simple random sampling, Stratified random sampling, Systematic sampling, Cluster sampling, Multistage sampling.

Module-4: Probability and Testing of Hypothesis: Concepts of probability, addition and multiplication rules, independence of events, Testing of Hypothesis: Concept of Hypothesis, Types of errors in Testing, Critical Region and level of Significance.

iii) **Elementary Mathematics (20 Question / 20 Marks):**

Number System, Polynomials, Logarithms, Percentage, Rates & Ratio, average, simple and compound interest, Time & distance, Time & Work, Mensuration, Line & angles and Logarithms.

x) **Computer Skill Test: -25 Marks:**

- Computer Fundamentals
- MS Windows
- Office Software
 - Word Processing (MS Word)
 - Spread Sheet (MS Excel)
 - Presentation/Slide ware (MS PowerPoint)
 - Database (MS Access)
 - Usage of the Internet, Services available on the Internet
 - Basic Networking Concepts, Communication Technology

